



8609 Application Workbook Electronic Filing Requirements

As part of your 8609 application package for tax credits, an updated Multifamily Workbook must be submitted to Minnesota Housing both in print and electronically.

Print Submission

- A printed and fully signed/executed version of the application form must be submitted with your application package.
 - It must include all changes from the most recent of your initial tax credit reservation application or as applicable, your tax credit carryover application highlighted and initialed.
- The updated application form must be signed by at least one general partner involved in the project and the nonprofit partner, if applicable.

Electronic Submission

- An electronic version of this updated application form must be submitted to Minnesota Housing via email at the same time the printed application package is submitted.
- Please email the electronic application form to tax.credits@state.mn.us.
- If needed, a [blank application template](#) is available for your use at www.mnhousing.gov.

Questions?

- If you need help with your application, we can provide an electronic version of baseline information from your last tax credit application via email.
- To request this information, please email tax.credits@state.mn.us and include the following subject line: "Request for Baseline File to Prepare Tax Credit 8609 Application."
- Include your project name and Minnesota Housing file numbers (D, M, HTC) as they appear on your previously issued tax credit reservation for the development.
- If you prefer to call in your request, contact Tamara Wilson at 651.296.4451.